

**MINUTES**  
**July 27, 2021**  
**Committee of the Whole – Hybrid Meeting**  
**City of Batavia**

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Wolff called the meeting to order at 7:00pm.

**1. Roll Call**

**Members Present:** Chair Wolff; Ald. Miller, Russotto (online), Knopp (online), Solfa, Baerren, Leman (online), Ajazi, Cerone (online), Uher, Malay (online), and Vogelsinger (online)

**Members Absent:** Ald. Beck and Chanzit

**Also Present:** Mayor Schielke; Laura Newman, City Administrator; Gary Holm, Director of Public Works; Anthony Isom, Assistant to the City Administrator (online); Scott Buening, Director of Community Development; Shannon Jarmusz, Economic Development Manager (online); and Jennifer Austin-Smith, Recording Secretary (online)

**2. Reminder: Please speak into the microphone for BATV recording**

**3. Approve Minutes for: June 1, 2021**

**Motion:** To approve the minutes for June 1, 2021

**Maker:** Knopp

**Second:** Uher

**Roll Call Vote:** **Aye:** Knopp, Solfa, Wolff, Baerren, Leman, Ayazi, Malay, Uher, Cerone, Vogelsinger, Miller, Russotto

**Nay:**

12-0 Vote, 2 Absent. Motion carried.

**4. Items Removed/Added/Changed**

**5. Matters From the Public (For Items NOT on the Agenda)**

**6. Ordinance 21-35: Vacation of Foxglove Drive Turnaround Right-of-Way (SCB 7/13/21) CD**

Buening overviewed the memo.

**Motion:** To recommend approval of Ordinance 21-35: Vacation of Foxglove Drive Turnaround Right-of-Way

**Maker:** Wolff

**Second:** Miller

**Roll Call Vote:** **Aye:** Wolff, Baerren, Leman, Ajazi, Malay, Uher, Cerone, Vogelsinger, Miller, Russotto, Knopp, Solfa

**Nay:**

12-0 Vote, 2 Absent. Motion carried.

CONSENT AGENDA

*\*Ald. Leman exited the meeting at 7:08pm*

**7. Resolution 21-074-R: Tax Increment Financing District Grant and Incentive Program Revisions (SCB 7/7/21) CD**

Buening overviewed the memo with the Committee. Newman stated that she would send this information to the Chamber of Commerce and Batavia MainStreet for their review and input prior to the City Council meeting.

**Motion:** To recommend approval of Resolution 21-074-R: Tax Increment Financing District Grant and Incentive Program Revisions

**Maker:** Wolff

**Second:** Knopp

**Roll Call Vote:** **Aye:** Wolff, Baerren, Ajazi, Malay, Uher, Cerone, Vogelsinger, Miller, Russotto, Knopp, Solfa

**Nay:**

11-0 Vote, 3 Absent. Motion carried.

*\*Ald. Leman returned to the meeting at 7:16pm*

**8. Resolution 21-080-R: Approving a Resolution to Reject all Bids Windmill Cove Directional Boring and Cable Replacement and Re-Bid the Project (RB 7/23/21)**

Holm overviewed the memo.

**Motion:** To recommend approval of Resolution 21-080-R: Approving a Resolution to Reject all Bids Windmill Cove Directional Boring and Cable Replacement and Re-Bid the Project

**Maker:** Cerone

**Second:** Uher

**Roll Call Vote:** **Aye:** Cerone, Vogelsinger, Miller, Russotto, Knopp, Solfa, Wolff, Baerren, Leman, Ajazi, Malay, Uher

**Nay:**

12-0 Vote, 2 Absent. Motion carried.

CONSENT AGENDA

**9. Resolution 21-079-R: Authorizing Award of Contract for the Well No.4 Abandonment to Layne Christensen (JB) PU**

Holm overviewed the memo with the Committee. Mayor Schielke asked what is planned for the tank on site. Holm answered the well failed to operate since 2019 so the past two years we have been maintaining the tank and the well house to keep up with aesthetics. Staff will continue to do that. Ultimately, we will budget to take those things down. The well house is made of mostly steel so it would be very expensive to demolish. For now, it will be aesthetically maintained and there is no hurry to take it down. Mayor Schielke stated that it is one of the more unique structures that sits right on the border of the downtown area. He would think if we got an artist we could have a very nice Batavia mural around it or turn it into a community garden. We could improve it until there is development in the area where we would have to take it down. Chair Wolff suggested working with Water Street Studios to see what could be done with that structure.

**Motion:** To recommend approval of Resolution 21-079-R: Authorizing Award of Contract for the Well No.4 Abandonment to Layne Christensen

**Maker:** Cerone

**Second:** Miller

**Roll Call Vote:** **Aye:** Cerone, Vogelsinger, Miller, Russotto, Knopp, Solfa, Wolff, Baerren, Leman, Ajazi, Malay, Uher

**Nay:**

12-0 Vote, 2 Absent. Motion carried.

CONSENT AGENDA

**10. Discussion: City Contribution for Quarry-Beach Parking Lot Improvements**

Holm discussed the improvements to the Quarry-Beach Parking Lot. They plan on fully reconstructing the lot so, in all likelihood, these improvements would last another twenty to thirty years. Staff would like to do a formal Intergovernmental Agreement (IGA) with the Park District. Staff agrees with the funding formula as proposed by the Park District for the contributing amount not to exceed \$120,000.

The Committee discussed how this includes both parking areas for the Quarry, ongoing maintenance, IGA, public works operations, labor savings, parking needs, utilizing the budget reserves (minus the budgeted \$20,000), liability and combining annual maintenance for reduced cost. Baerren stated that it would be a good time to ask if combining annual maintenance would result in a cost savings for both the City and Park District. Newman stated that she would inquire on the possibility of combining annual maintenance.

Staff will return to the Committee of the Whole with a resolution and an IGA will be drafted on how to move forward with this project. Chair Wolff suggested inviting the Park District to the COW meeting to review the IGA.

**11. Project Status**

Newman reported on the following:

- The next joint meeting with the Park District and Hitchcock Design Group will be on August 3<sup>rd</sup> at 7:00pm.

- The City was notified that the American Rescue Plan Act of 2021 funds are available as of July 23, 2021. Finance has submitted the documentation to request the funds and we are happy to hear we would be receiving 3.59 million dollars. Reporting would be required quarterly with updates on any spending. Finance would be reviewing the requirements and would bring some options to a future COW meeting.
- Finance had a meeting with ClearGov to purchase the Council approved budgeting software with a public transparency portal. The transparency portal should be up and running in the next few weeks.
- Final loan documents for the Area 3 water and sewer IEPA loans were received signed and returned to the IEPA and repayments of those loans begins August 4<sup>th</sup> 2021.
- 916 Park Street asbestos remediation was completed and the structure has been demolished.
- The August 10<sup>th</sup> COW meeting would review a Conditional Use Permit for a hotel in the DMU Downtown Mixed-Use District for two rooms.
- The Plan Commission will meet on August 4<sup>th</sup> and discuss the Avenue Market Place Development and a Design Review for a spec industrial building.
- Construction continues on the spec industrial building at 1252 Pearson Drive, Habitat for Humanity homes on West Wilson Street, expansion of R1 Steel Facility on Pearson Drive and the Prairie Commons Development.
- Main Street Reconstruction Project: the electrical subcontractor will continue working on Route 31 Main Street traffic signals in preparation for the signal turn on and will be communicating with people on the exact date when it is known. Signposts will also begin to be installed throughout the project.
- The Fire Department continues to do mask fit testing for fire and police personnel. Staff and the Fire Department will be meeting with the Georgetown Homeowners Association to discuss the changes to the National Fire Protection Agency regulations and how that affects some of the things they do out there.

## **12. Other**

Mayor Schielke shared that he made a list of items around the City that needed to be attended to such as overgrown tree limbs and grass growing through concrete along McKee. He gave the list to Scott Haines and all of the items on that list were taken care of. Mayor Schielke complimented the Public Works staff for keeping Batavia looking very nice.

## **13. Adjournment**

There being no other business to discuss, Chair Wolff asked for a motion to adjourn the meeting at 8:11pm; Made by Knopp; Seconded by Uher. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith, Recording Secretary, on August 11, 2021.