



TO: Mayor and City Council
FROM: Peggy Colby, Finance Director
DATE: June 9, 2021
RE: Resolution 21-065-R Authorizing an Agreement with Cleargov for Budget and Transparency Subscription Services

The Budget software that the city has been using since the early 90's is no longer supported. While the software works, it is outdated and should something go wrong with the programming, there would be no way to fix it. The software was created by one individual. He was able to make some updates to the programming over the years, but it would need to be written in a new form to be supported.

I started researching budget programs in 2018. We have had demos with three of the main companies that serve municipalities and a quote from the person that wrote the original software to rewrite it. After viewing demos over this last year, it was clear that we would benefit from a new vendor that could provide a more robust platform. Nearly all software has moved to a subscription service that we would pay for annually (rather than purchase with annual support costs). We received a quote for \$87,000 per year plus \$75,000 for deployment from one vendor. That was clearly too much of an investment since we have paid nothing for the last 30 years except a few thousand for reprogramming. The other two quotes we got were about the same (after much back and forth) with all the features for personnel, operating, capital, transparency, and the budget book. I was torn between the two vendors because of differences in functionality but the budget book module put Cleargov over the top. Everyone else in on the demos liked Cleargov best. Cleargov will be able to interface with our financial software to download the final budget and upload actual revenues and expenditures. Data entry should be much easier for departments in the new software. In addition to an online budget book with interactive tabs, we will also have a subscription for a transparency portal that will allow the public to look at our financial information such as revenues received, and expenditures made in a chart or table format.

The initial payment will be \$19,659 which includes implementation. The annual cost of \$34,500 will be held through 2025 after which there will be annual increases of 3%. We do have an annual opt out option in any year with a 60-day notice.

I am excited for the new options we will have with the use of Cleargov. Please call for passage of Resolution 21-65-R Authorizing an Agreement with Cleargov for Budget and Transparency Subscription Services at the June 21, 2021 City Council meeting.

Thank you.

Cc: Laura Newman
File

**CITY OF BATAVIA, ILLINOIS
RESOLUTION 21-065-R**

**AUTHORIZING AN AGREEMENT WITH CLEARGOV FOR
BUDGET AND TRANSPARENCY SUBSCRIPTION SERVICES**

WHEREAS, the City of Batavia's budget software is no longer supported; and

WHEREAS, the City of Batavia has researched options for budget software; and

WHEREAS, the City of Batavia has evaluated the options and compared the services provided against the cost of those services; and

WHEREAS, it is in the best interests of the City of Batavia that authorization be provided to enter into a contract for subscription services with Cleargov for budget and transparency services as outlined in Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Batavia, Kane and DuPage Counties, Illinois, as follows:

SECTION 1: The Finance Director is hereby authorized to sign for such services as outlined in the document being attached hereto as Exhibit 1 for services beginning August 1, 2021 with optional renewals each year, thereafter.

PRESENTED to the City Council of the City of Batavia, Illinois, this 21st day of June 2021.

PASSED by the City Council of the City of Batavia, Illinois, this 21st day of June 2021.

CITY OF BATAVIA, ILLINOIS RESOLUTION 21-065-R

APPROVED by me as Mayor of said City of Batavia, Illinois, this 21st day of June 2021.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	Solfa					Baerren				
2	Leman					Wolff				
3	Ajazi					Chanzit				
4	Malay					Knopp				
5	Uher					Beck				
6	Cerone					Russotto				
7	Vogelsinger					Miller				
Mayor Schielke										
VOTE:		Ayes	Nays	Absent	Abstentions					
Total holding office:		Mayor and 14 aldermen								

ATTEST:

Kate Garrett, City Clerk

Exhibit 1



2 Mill & Main; Suite 630; Maynard, MA 01754

Service Order

Created by	Michael Lanza
Contact Phone	(617) 816-7726
Contact Email	mlanza@cleargov.com

Order Date	Jun 7, 2021
Order valid if signed by	Jun 11, 2021

Customer Information			
Customer	City of Batavia	Contact	Peggy Colby
Address	100 N Island Avenue	Title	Finance Director
City, St, Zip	Batavia, IL 60510-1930	Email	pcolby@cityofbatavia.net
Phone	630-454-2000	PO # (If any)	

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Aug 1, 2021	\$ 19,658.33	Setup Fee; 5 Month Pro-Rata Subscription Fee (OB, CB, DBB & TR)
Jan 1, 2022	\$ 34,500.00	Annual Subscription Fee
Jan 1, 2023	\$ 34,500.00	Annual Subscription Fee
Jan 1, 2024	\$ 34,500.00	Annual Subscription Fee
Jan 1, 2025	\$ 34,500.00	Annual Subscription Fee

Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Setup	Aug 1, 2021	Aug 1, 2021	ClearGov Setup Services
Pro-Rata	Aug 1, 2021	Dec 31, 2021	ClearGov Subscription Services
Initial	Jan 1, 2022	Dec 31, 2026	ClearGov Subscription Services

The Services you will receive and the Fees for those Services are...		
Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions.	Tier 3	\$ 12,000.00
ClearGov Setup Bundle Discount: Discount for bundled solutions.	Tier 3	\$ (4,800.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		\$ 7,200.00
Subscription Services	Tier	Service Fees
ClearGov Operational Budgeting - Civic Edition	Tier 3	\$ 16,800.00
ClearGov Personnel Budgeting - Civic Edition	Tier 3	\$ 16,800.00
ClearGov Capital Budgeting - Civic Edition	Tier 3	\$ 10,000.00
ClearGov Digital Budget Book - Civic Edition	Tier 3	\$ 10,000.00
ClearGov Transparency - Civic Edition	Tier 3	\$ 9,200.00
ClearGov Budget Cycle Management Bundle Discount: Discount for bundled solutions.	Tier 3	\$ (28,300.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 34,500.00

Billing Terms and Conditions		
Valid Until	Jun 11, 2021	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Rate Increase	3% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions

Exhibit 1

Cancellation Option	This ClearGov Service Order is subject to the approval of the City Council (the "Council") as set forth herein. In the event that the Council does not approve this Service Order at its June 21, 2021 meeting, Customer shall have the option to terminate this Service Order immediately by providing written notice delivered via email. In the event that Customer exercises this option, Customer shall have no payment obligation under this Service Order.
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Financial Data Onboarding and Deliverables	Subject to Customer's approval, ClearGov will format, onboard and categorize Customer's revenue and expense data based on files provided by Customer (the " Deliverables "). ClearGov will make commercially reasonable efforts to complete the onboarding process in a timely fashion, provided that Customer submits the Deliverables and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay caused by the customer shall not affect or change the Service Period(s) as set forth in this Service Order. Customer shall be solely responsible for inputting applicable text narrative, custom graphics, performance metrics, capital requests and personnel data and other such information for budget books, projects, dashboards, etc.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period.
Renewal Option	The initial subscription of this Service Order shall consist of a pro-rata subscription term commencing on August 1, 2021 through December 31, 2021 plus up to four additional, optional annual renewal terms (collectively the " Initial Period "). During the Initial Period, Customer shall have the option to continue the subscription in accordance with the terms and fees set forth herein or to opt-out of such subscription at the end of each annual renewal term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an " Annual Term "), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	This ClearGov Service Order shall become binding upon execution by both Parties. The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov Service Agreement.

Customer	
Signature	
Name	Peggy Colby
Title	Finance Director

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045



ClearGov More Than Doubles Its Business and Earns 5th Consecutive GovTech Award In 2020

Growth led by new Digital Budget Book product and expanded Budget Cycle Management suite.

February 02, 2021 11:17 AM Eastern Standard Time

MAYNARD, Mass.--(BUSINESS WIRE)--Leading cloud-based government budgeting software company, [ClearGov](#), is pleased to announce tremendous momentum coming into the new year. In 2020, the company more than doubled its business, largely due to the successful launch of its new [Digital Budget Book](#) solution, which now helps more than 200 local governments modernize their budget book processes. The company was also recognized as a [GovTech 100 winner](#) for the 5th consecutive year for its positive contribution to local government agencies through its software solutions.

In 2020, a year when many organizations strove for greater efficiency, ClearGov made that goal a reality for local governments by launching its Digital Budget Book solution. ClearGov's Digital Budget Book delivers budget books as interactive websites that are easy to understand, easy to navigate, and visually appealing. The innovative solution allows governments to create website-based budget books with the click of a button, which eliminates the time-consuming, manual, and error-prone process of creating their annual budget book. The new product complements ClearGov's popular Operational Budgeting, Capital Budgeting and Transparency solutions.

"We could not be happier with the reception of our Digital Budget Book solution," said Chris Bullock, CEO and Co-Founder of ClearGov. "Government officials have thoroughly embraced the software and love how easy it is to use, how much time it saves, and most importantly how it empowers citizens to better understand the ins and outs of their government. Exceeding our goals is just the icing on the cake, and we are looking forward to another phenomenal year of growth in 2021."

That positive effect on local government agencies is what landed the company a spot on the GovTech 100 list for the fifth year in a row. The award recognizes government technology companies focused on, making a difference in, and working directly with state and local government agencies across the United States. As the leading objective resource for information technology's role in state and local governments, GovTech's far-reaching audience includes government officials, finance directors, city managers, and IT personnel, who consider it a trusted authority when it comes to evaluating govtech solutions serving the industry.

"ClearGov is honored to once again be recognized as a company making a difference in the local government sector. Our spot on the GovTech 100 list year after year affirms our dedication to the success of local governments, and our commitment to continuing to evolve and create solutions that help municipalities budget better, exhibit greater transparency, and ultimately help them work as effectively as possible," concluded Bullock.

To learn more about ClearGov and its Digital Budget Book solution, visit <https://www.cleargov.com/>.

About ClearGov

ClearGov® is the leading provider of Budget Cycle Management software, focused on helping local governments and their department heads streamline the annual budgeting process by automating workflow, increasing collaboration, and centralizing data. ClearGov solutions are powerful enough to support local governments of every size, yet affordable enough for even the smallest towns and villages. Hundreds of communities across the country rely on our cloud-based Budget Cycle Management solutions to modernize their budget process. For more information, visit www.cleargov.com.

Contacts

Media Contact:

Matt Benati

Info@cleargov.com

(855) 553-2715

Tweets by [@cleargovcom](#)



ClearGov

[@cleargovcom](#)

3 Ways to Factor Forecasting into Your Annual Budgeting Process [dld.bz/jvK6B](#)
[#localgovernment](#) [#2021governmentbudget](#)



11h



ClearGov

[@cleargovcom](#)

Our 19-page eBook guides you through the changes to the GFOA Distinguished Budget Presentation Award criteria. It includes all 8 major changes, 4 minor changes, best practices, and visual examples. [dld.bz/jphK3](#) [#citybudget](#)

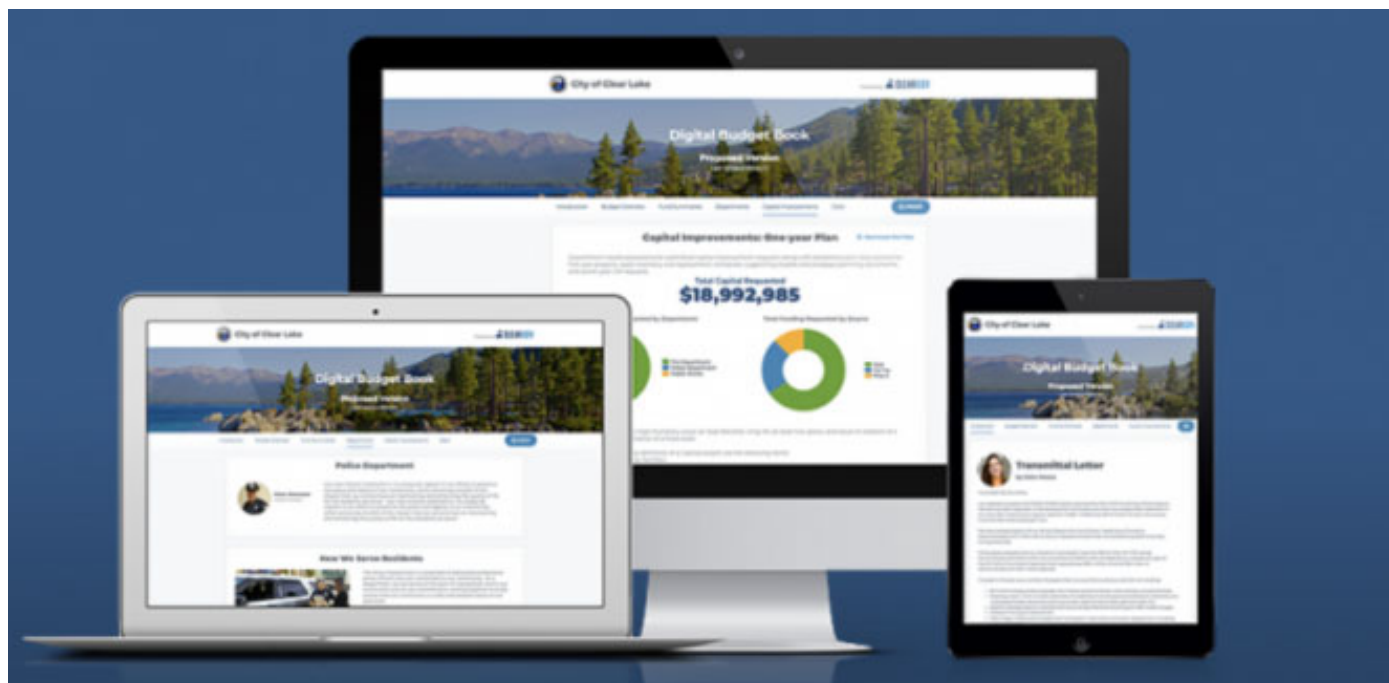
eBook:

**GFOA Budget Awards Criteria:
2020 Revisions**

The Cares Act Resources



ClearGov Reinvents the Outdated Budget Book as a Modern Web-Based Experience



Digital Budget Book will save governments time and money and allow them to communicate their budget more effectively to residents

ClearGov, a leader in helping local governments modernize their financial operations and communications, announced that it has launched a new Digital Budget Book SaaS solution. ClearGov's Digital Budget Book will revolutionize one of local government's most

challenging and tedious annual communication tasks by delivering a web-based budget book that can also be exported to a printed document.

Every year, local governments are required to produce a document that details the strategic budgetary decisions they've made and that serves as an official report on its financial priorities. Traditional budget books are extensive printed documents that are labor-intensive to produce and difficult for most residents to digest.

Local governments can now use ClearGov's new Digital Budget Book software to present their budget book as an interactive online experience rather than a paper document, saving them time and money and resulting in a budget presentation that's far easier and more engaging for every resident to consume.

Modernizing Budget Book Production

Using a government's raw budget data, Digital Budget Book allows finance directors to create a completely structured budget book — pre-populated with interactive charts, graphs, and tables — in a single click. They can customize the web-based, mobile-friendly “book” with commentary, new pages, and the



graphics or other styling elements needed to keep the budget book “on brand” for their government.

As the budget numbers change and evolve — as they inevitably do throughout the budgeting process — the software will automatically update the charts, graphs, and figures in the budget presentation.

In all, it’s a much faster and simpler process than the typical method of trying to manage, merge, and keep up-to-date a conglomeration of disparate Word and Excel documents.

Governments even save money by not having to invest in printing hard copies, and by not having to allocate as many resources to the project overall.

More Effective Budget Communication

A digital budget book is also easier than a traditional paper budget book for residents to navigate and engage with. And, if necessary, Digital Budget Book offers visitors the ability to download a printable .PDF version.

“ClearGov’s core expertise is in modernizing antiquated processes and making complex government data easy for residents to understand,” says CEO and co-founder Chris Bullock. “Leveraging that expertise is a big part of what makes Digital Budget Book so effective.”

And, like all ClearGov solutions, digital budget books are optimized for accessibility, according to standards set by the Americans with Disabilities Act.

Award-Worthy Results

Each year, the Government Finance Officers Association (GFOA) hands out Distinguished Budget Presentation Awards to local governments that have produced the most engaging and effective budget books.

To help guide budget book editors, ClearGov has integrated the GFOA's awards criteria into the Digital Budget Book suite. There's even a GFOA awards checklist built into the software's interface, and the GFOA encourages digital submissions for the award.

For finance directors who aspire to win a GFOA award, ClearGov's Digital Budget Book software provides a tremendous head start. And building a budget book based on GFOA criteria helps all local governments ensure they're creating a budget presentation that's valuable for their entire community.

To learn more about ClearGov's services [contact us](#) today!

benchmarking platform that revolutionized the legal industry. Before Sky Analytics, Chris spent 7 years as the Global Director of Product Development for Investor Relations & Analytics Software at NASDAQ and Shareholder.com. Chris holds a Bachelor of Science degree in Business Administration from the University of Colorado, Boulder.

[Home](#)

[Resources](#)

[Contact Us](#)

[MuniPro](#)

[Solutions](#)

[About Us](#)

[Code Library](#)

[Accessibility](#)