

**MINUTES**  
**April 20, 2010**  
**CITY SERVICES COMMITTEE**  
**City of Batavia**

Chair Volk called the meeting to order at 7:30pm

**1. Roll Call**

**Members Present:** Aldm. Volk, Liva (arrived at 7:33pm), O'Brien, Tenuta, Dietz, Frydendall, and Jungels

**Members Absent:**

**Also Present:** Mayor Schielke (arrived at 7:37pm); Noel Basquin, City Engineer; Karen Young, Assistant City Engineer; Sergeant Eul, Batavia Police Department; and Alderman Thelin Atac (arrived at 8:00pm)

**2. Approve Minutes**

There were no minutes to be approved.

**3. Items Removed/Added/Changed**

Chairman Volk informed the committee that Gary Holm requested agenda item number seven (7), Ordinance 10-17, be removed from this evening's meeting.

A discussion regarding Batavia's coyote population in the Third Ward was added to the agenda. Since residents of the Third Ward were in attendance, the committee agreed to discuss this topic prior to addressing the other agenda items. William Shiritz, 424 Wabaunsee, addressed the committee regarding his and his neighbor's concern regarding increased sightings of large coyotes during daytime hours within the neighborhood. Shiritz and his neighbors are concerned about the safety of small children and pets. Shiritz asked the committee to consider having the City of Batavia reduce the population of coyotes. Volk responded that controlling the coyote population is out of the City's jurisdiction and is under the County's control. Mayor Schielke added that any reports of coyotes have to be referred to the County's animal control for intervention. Volk stated that the City Administrator or the Mayor's office will be in contact with the County's animal control and gave Mr. Shiritz his and Jungels' contact information for future reference.

**4. Resolution 10-30-R Western Avenue (ARRA) Resurfacing – Consulting Engineering Services (Karen Young 4/15/10)**

Karen Young reported that the Western Avenue resurfacing project is moving forward and plans have been submitted to IDOT for review. This project does have Federal funding associated with it and the process is similar to the Wilson Street resurfacing project. A preliminary contract has been created with Wills Burke Kelsey Associates (WBK) which was the consultant firm that completed the Wilson Street project. The estimated cost for the construction engineering for the Western Avenue resurfacing project is \$49,317.31 and must go through IDOT for approval which could make the final amount less or more than what was estimated pending IDOT approval.

The overall construction would cost over \$380,000.00 (including construction engineering). Remaining Federal funding of \$270,000.00 from the Wilson Street project would be allocated to the Western Avenue project. Thus, the remaining balance of about \$115,000.00 will be covered out of the MFT projects general fund. The final amount of the project will depend on the bids for the project and IDOT approval. The City does have the funds within their budget to move forward with this project.

A discussion was held regarding this project. O'Brien questioned how many contractors have bid on this project. Young responded that the project is not in the state letting phase at this time but will be advertised in the future. Frydenall mentioned his concerns with the street grading regarding the thickness of the street and possible trouble with snow plowing. Young stated that there must be a 2% grade to every street for drainage reasons. Basquin stated that he would investigate if the grading had negatively affected snow plowing. Volk noted that there were problems with the manholes on West and East Wilson and WBK should be informed to be more attentive to quality control. Volk asked that the contractors become aware of that situation and make sure that CBELL checks the quality control of the final project. The idea of working with another consulting engineering firm was addressed. The committee was informed that this project, however, is on the Federal level and not a local process. Going with another consultant would greatly delay the project and is not feasible at this time.

**Motion:** To recommend to Council approval of Resolution 10-30-R authorizing execution of the construction engineering services agreement for Federal participation for Western Avenue resurfacing McKee Street to Fabian Parkway with Wills Burke Kelsey Associates  
**Maker:** O'Brien  
**Second:** Liva  
**Voice Vote:** 6 Ayes, 1 Nays, 0 Absent. All in favor. Motion carried.

**5. Resolution 10-31-R Western Avenue (ARRA) Resurfacing – IDOT Agreement (Karen Young 4/15/10)**

**Motion:** To recommend to Council approval of Ordinance 10-31-R authorizing execution of local agency agreement for Federal participation of Western Avenue resurfacing McKee Street to Fabian Parkway with IDOT  
**Maker:** O'Brien  
**Second:** Jungels  
**Voice Vote:** 7 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

**6. Driveway Patches (Karen Young)**

Young addressed the Committee regarding driveway aprons (the area between the back of the curb and the sidewalk) and service walks (walks from sidewalk to the street). Staff would like to create a standard City policy across the board regarding the required replacement materials the City must use for driveway aprons and service walks. Staff is requesting that the materials be required to be either concrete or asphalt to reduce fiscal amounts. Young reported that currently there is no policy on what materials are to be used for the replacement of stamped asphalt or

concrete. The proposed plan is to create a policy that addresses the materials that currently has no criteria for replacement materials as well as change replacement of brick to asphalt due to the impact of cost. Young stated that a lot of communities only offer asphalt or concrete as replacement materials because of the cost implications of other materials.

The Committee held a discussion regarding Young's memo detailing the material replacement of driveway aprons and service walks. The Committee did not commend the limitation of material options to only concrete and asphalt. The Committee discussed offering cash in lieu of replacing the materials so the property owner could use it towards whichever material they would prefer. During the discussion it was noted that stamped concrete is next to impossible to replace due to the specific color and stamp pattern required to replicate. Volk suggested that the Committee reflect on this topic further for discussion at next month's meeting. The City Services Committee (CSC) tabled this agenda item until next month's meeting.

**7. Ordinance 10-17 Amending Title 7 of the Batavia Municipal Code relating to Excavations within Public Ways and Property (Gary Holm, 4/15/10)**

Ordinance 10-17 was removed from the agenda per Gary Holm.

**8. Continuation: Norcross Drainage (Noel Basquin 3/12/10)**

Basquin reported that staff did not find any special service agreements (SSA) for the Norcross drainage area which means there is no funding mechanism in place. Volk mentioned that the Council asked staff to create a storm water maintenance utility district to generate funding for the drainage ways by making this a line item in the budget. Tenuta questioned if the Park District would consider partnering with the storm water utility district since there is frontage to park district property. Basquin responded that he would research that query. Basquin informed the CSC that he would take the direction of the Council and return the findings to the CSC.

**9. Resolution 10-32-R June 13, 2010, Batavia Triathlon Road Closure Rt. 31 at Main Street (Noel Basquin)**

Basquin noted that there was a misprint on the memo posted on the City of Batavia website. The street should be listed as Main Street, not Union Street. Basquin discussed the triathlon route with the CSC. Since this event is held on a Sunday, the effected churches have been notified about the road closure of Rt. 31 at Main Street. The CSC questioned if there is a way to avoid closing Main Street to avoid inconveniencing the church traffic. Basquin responded that since Main Street has a four way light it is deemed a safer closure option for the public and traffic. Additionally, the triathlon date is too close to make any route changes for this year. Dietz requested that Sgt. Eul research another street closure option for next year's triathlon for future discussion. Sgt. Eul made note of that request.

**Motion:** To recommend to Council approval of Resolution 10-32-R, Batavia Triathlon Road Closure Rt. 31 at Main Street

**Maker:** O'Brien

**Second:** Liva

**Voice Vote:** 7 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

## **10. Other**

Chairman Volk would like to propose creating a working group to craft an evaluation of events requested to be held in Batavia. The working group would consist of chamber members, Main Street, staff and CSC members. The charge would be to come up with an evaluation tool to place weight on events to help staff sort and balance upcoming events. Mayor Schielke noted that staff is currently working on recommendations for an evaluative instrument. Mayor Schielke suggested deferring this discussion until staff could report their findings to the CSC. The committee postponed discussion on this topic until more information is received by staff.

Volk reported that the East Wilson Street guardrail issue discussion will be held at the next CSC meeting. Volk hopes that the CSC could come to a final decision on this topic.

## **11. Adjournment**

There being no other business to discuss, a motion was requested by Chair Volk to adjourn the meeting at 9:04pm; Made by Aldm. O'Brien; Seconded by Aldm. Liva. All in favor. Motion carried.