

CITY OF BATAVIA

MAILBOX REQUIREMENTS



City of Batavia
Building Division
Community Development Department
100 North Island Avenue
Batavia, Illinois 60510
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Please direct all questions to the Building Division of the Community Development Department, Monday through Friday from 8 AM to 4 PM at (630) 454-2700.

This is a summary of the City of Batavia Ordinances affecting mailbox placement. This is intended to interpret and explain the ordinances but does not represent or replace the actual ordinance language. Every effort has been made to ensure the accuracy and timeliness of this information.

09/2009

Placing a Mailbox:

- A. The face of the mailbox must not be more than six (6) inches from the back edge of the curb and the bottom of the mailbox shall not be more than forty (40) inches above the gutter.
- B. Residents shall be responsible for placing, replacing and repairing said mailboxes.
- C. The City of Batavia will not replace or repair any damaged mailbox unless the damage was directly caused by the City of Batavia. Replacement shall mean actual cost and not to exceed a maximum of \$50.
- D. The placement and use of a rural-type, freestanding, individual mailboxes placed at the back edge of the curb on the City of Batavia right-of-way, in front of each residence, is permitted and recommended.
- E. Within a cul de sac, said mailboxes may be grouped at the curb, as determined by the residents therein.
- F. The placement of "cluster boxes" for delivery within the City right-of-way is not permitted in single family residential zoned areas.