



# CITY OF BATAVIA

JEFFERY D. SCHIELKE  
Mayor

## BLOCK PARTY PERMIT REQUEST

Please Return to Batavia Police Department  
Phone: 630-454-2500 Fax: 630-454-2501

1. Date and Time of Proposed Party \_\_\_\_\_
2. Location of Proposed Party (be specific as to the area you wish to be blocked off, e.g. "Spruce Lane between Manchester and Kickapoo" or "the cul-de-sac at the east end of Nordic Court".)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Name, Address, Home and Work Phone Number of Responsible Adult who will be in charge of event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If permit is granted, the party **must** be removed from the street by dusk. Barricades will be delivered by the City Street Department prior to your party and picked up following. It will be the responsibility of a member of your group to set up and remove barricades at the end of the party. Note: The City of Batavia has an ordinance prohibiting the consumption or possession of open containers of alcoholic beverages on public streets.

**E-Mail address: (Approval or Denial will be sent to e-mail address)** \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Applicant)

\_\_\_\_\_  
(This section for City use only)

Approved by \_\_\_\_\_ Date \_\_\_\_\_ Denied \_\_\_\_\_

No. of Barricades Needed \_\_\_\_\_ Location \_\_\_\_\_

Distribution: Aldermen \_\_\_\_\_; Tri-Com; Street Dept.;  
Fire Department; BPD Shift Supervisors