

MINUTES
April 23, 2019
Committee of the Whole
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Brown called the meeting to order at 7:00pm.

1. Roll Call

Members Present: Chair Brown; Ald. Russotto, Stark, Chanzit, Wolff, Salvati, O'Brien, Callahan, Meitzler, Uher, Cerone, McFadden

Members Absent: Aldermen Atac, Meitzler, and Malay

Also Present: Mayor Schielke; Laura Newman, City Administrator; Gary Holm, Director of Public Works; Scott Buening, Director of Community Development; Drew Rackow, Planner; Jeff Albertson, Building Commissioner; Anthony Isom, Assistant to the City Administrator; and Jennifer Austin-Smith, Recording Secretary

2. Reminder: Please speak into the microphone for BATV recording

3. Items to be Removed/Added/Changed

There were no items to be removed, added or changed.

4. Matters From the Public (For Items NOT on the Agenda)

Chair Brown commented that the request of one person, Charlie Corey, had successfully changed the agenda format. Brown explained that Corey would watch the meetings on BATV and could not hear the discussion. Therefore, the reminder to speak into the microphones has been added to the agenda.

Charlie Corey, 1311 Town Avenue, addressed the Committee. He thanked Chair Brown for his tenure on the Council and asked if he could speak to Keenan going forward about Council matters outside of the set meetings. Chair Brown responded that they both would be speaking to Keenan.

5. Consent Agenda

(The Consent Agenda is made up of items recommended by city staff that requires recommendation to the full City Council by the COW. This agenda is placed as a separate item on the COW agenda. The items on the Consent Agenda are usually minor items, already budgeted, standard non-policy activities or outgrowths of earlier meetings and are voted on as a "package" in the interest of saving time on non-controversial issues. However, any council member may, by simple request, have an item removed and placed on the "regular" agenda.)

- a. **Ordinance 19-30: Annexing 211 and 221 Ellen Lane and 1126 Main Street (Voluntary) (SCB 4/5/19) CD**
- b. **Ordinance 19-31: Annexing 501 and 502 Ellen Lane and 427 Roberts Lane (Voluntary) (SCB 4/5/19) CD**
- c. **Resolution 19-060-R: Authorization to Execute a One-Year Renewable Contract for the Mosquito Abatement Program with Clarke Environmental Mosquito Management INC. in the amount of \$52,000.00 (SH 4/16/19)**

Motion: To approve the Consent Agenda as presented

Maker: Chanzit

Second: Uher

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

6. Ordinance 19-32: Amending a Planned Development Overlay District Granted by Ordinance 17-61. Water Tower Crossing. Habitat for Humanity of Northern Fox Valley, Applicant (DMR 4/17/19) CD

Stark summarized the memo. Jerry Pietryla, Habitat for Humanity, addressed the Committee and discussed the building process, volunteers, and licensed electrical and plumbing contractors used. There will be one supervisor who is a full-time staff of our organization that would oversee the construction.

Motion: To recommend to City Council approval of Ordinance 19-32: Amending a Planned Development Overlay District Granted by Ordinance 17-61. Water Tower Crossing. Habitat for Humanity of Northern Fox Valley, Applicant

Maker: Stark

Second: Callahan

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

7. Resolution 19-055: Approving a Preliminary/Final Plat of Subdivision for Water Tower Crossing. Habitat for Humanity of Northern Fox Valley, Applicant (DMR 4/17/19) CD

Motion: To recommend to City Council approval of Resolution 19-055: Approving a Preliminary/Final Plat of Subdivision for Water Tower Crossing. Habitat for Humanity of Northern Fox Valley, Applicant

Maker: Stark

Second: McFadden

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

8. Ordinance 19-23: Annexing 3S102 Wagner Road (SCB 3/12/19) (Continued from 3/19/19 COW) CD

Buening overviewed the ordinance. He explained this was on the previous COW agenda but the property owner had some concerns and staff has since discussed those concerns with the property

owner. There is an understanding that there are no special exceptions for individual properties and staff will work with the property owner, to the best of staff's ability, to address any concerns when the property owner plans on making improvements to the property in the future.

Motion: To recommend to City Council approval of Ordinance 19-23: Annexing 3S102 Wagner Road (Continued from 3/19/19 COW)
Maker: Stark
Second: Salvati
Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.
CONSENT AGENDA

9. Ordinance 19-04: Proposing Establishment of an Amended Special Service Area Number 61 for the One Washington Place Development (SCB 4/3/19) CD

Stark overviewed the memo.

Motion: To recommend to City Council approval of Ordinance 19-04: Proposing Establishment of an Amended Special Service Area Number 61 for the One Washington Place Development
Maker: Stark
Second: Uher
Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

10. Ordinance 19-28: Amending the Text of the Zoning Code (DMR 4/3/19) (continued from 4/9/19 COW) CD

Rackow summarized the changes with the Committee. He stated that this essentially was to set some standards and regulations for accessory structures. Rackow explained that in the memo staff is asking if City Council would like to impose any limitation on shipping containers as accessory structures. This discussion does not affect the ordinance. The COW asked that the Plan Commission discuss the possibility of having shipping containers as accessory structures.

Motion: To recommend to City Council approval of Ordinance 19-28: Amending the Text of the Zoning Code
Maker: Stark
Second: Russotto
Voice Vote: 10 Ayes, 1 Nays, 3 Absent
Motion carried.

Uher was the nay vote.

11. Resolution 19-57-R: Authorizing Execution of Amendment #4 to the Master Service Agreement with G4S Secure Integration, LLC, Willowbrook, IL (GH 4/15/19) CS

Holm explained that all the terms and conditions remain the same. The only change is the corporate name.

Motion: To recommend to City Council approval of Resolution 19-57-R: Authorizing Execution of Amendment #4 to the Master Service Agreement with G4S Secure Integration, LLC, Willowbrook, IL

Maker: Wolff

Second: McFadden

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.
CONSENT AGENDA

12. Resolution 19-58-R: Authorizing Execution of Task Order #2 with G4S Secure Integration, LLC, Willowbrook, IL for an amount not-to-exceed \$40,874.78 (GH 4/15/19)

Wolff summarized the memo. Holm stated that some of these improvements were budgeted. We are moving forward with improvements to the fire station that were not budgeted.

Motion: To recommend to City Council approval of Resolution 19-58-R: Authorizing Execution of Task Order #2 with G4S Secure Integration, LLC, Willowbrook, IL for an amount not-to-exceed \$40,874.78

Maker: Wolff

Second: Stark

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.
CONSENT AGENDA

13. Project Status

Newman reported on the project status:

- The 2018 Water Report is available on the City's website and Facebook.
- The curbside brush collection program is beginning in May. The east side will be the week of May 13th and the west side on the week of May 20th.
- The construction project to put a signalized intersection at Deerpath and Main is underway.
- Orientation was conducted for the new incoming aldermen.
- The sidewalk program is underway. The list of sidewalks is listed under the City Maps link on the website.
- One Strategic Action Plan item was process improvement and quality of service improvement. We will conduct customer service training in conjunction with Waubensee Community College that would include conflict resolution training.
- A letter is being drafted for all of the businesses that would be eligible for our Gateway Improvement Program to ensure those businesses would know this program exists.

- Census 2020 information is very important for Federal funding. More information will be coming soon.

14. Other

Mayor Schielke read a Proclamation in honor of Chair David Brown who will be retiring as an alderman. A motion was made by Alderman O'Brien to approve the proclamation and Alderman Stark seconded. The motion carried with a vote of 11-0 and 3 absent.

Chair Brown discussed all of the changes he has been a part of and seen while serving the City as an alderman and committee chair. Brown expressed his gratitude to serve the Community as he had. He thanked everyone for their contribution and assistance during his tenure on the Council.

15. Adjournment

There being no other business to discuss, Chair Brown asked for a motion to adjourn the meeting at 7:55pm; Made by O'Brien; Seconded by Salvati. Motion carried.