

CITY OF BATAVIA
MINUTES OF THE BATAVIA CITY COUNCIL
April 15, 2019, at 7:30 p.m. - City Council Chambers
100 N. Island Ave. Batavia, Illinois

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and /or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

1. MEETING CALLED TO ORDER

The meeting was called to order by Ald. Brown as Mayor Pro Tempore at 7:30 p.m.

2. INVOCATION followed by PLEDGE OF ALLEGIANCE

Chief Deicke offered a brief invocation. Ald. Atac led the Pledge of Allegiance.

3. ROLL CALL

14 of 14 aldermen were present.

Aldermen (by ward): Michael O'Brien (1), Scott Salvati (1), Martin Callahan (2), Alan Wolff (2), Elliot Meitzler (3), Dan Chanzit (3), Anthony Malay (4), Susan Stark (4), Mark Uher (5), Lucy Thelin Atac (5), Nicholas Cerone (6), Michael Russotto (6), Drew McFadden (7) and David Brown (7) were present.

Also present were BATV and members of the press, public and the following:

| | |
|---------------------------------|----------------|
| City Attorney | Roman Seckel |
| City Clerk | Ellen Posledni |
| City Administrator | Laura Newman |
| Fire Chief | Randy Deicke |
| Deputy Police Chief | Shawn Mazza |
| Finance Director | Peggy Colby |
| Public Works Director | Gary Holm |
| Economic Development Consultant | Chris Aiston |
| Building Commissioner | Jeff Albertson |

4. REMINDER: Please speak into the microphone for BATV recording

Ald. Brown reminded all in attendance to use the microphones.

5. ITEMS REMOVED/ADDED/CHANGED

None.

6. CONSENT AGENDA

Ald. Atac read the Consent Agenda as follows:

Accept and Place on File:

- A. Historic Preservation Commission Minutes for March 11, 2019
- B. Plan Commission Minutes for February 20, 2019 and March 6, 2019
- C. Committee of the Whole Minutes for March 19, 2019

Approvals:

- D. April 5, 2019 Payroll \$852,368.84
- E. Accounts Payable Check Register \$1,393,903.44
- F. City Council Minutes for March 18, 2019 and April 1, 2019
- G. **ORDINANCE 19-27:** Amending the Official Zoning Map for 1430 Cherry Drive and 1360 Giese Road City of Batavia, Applicant (DMR 4/3/19 COW 4/9/19 12/0)
- H. **RESOLUTION 19-047-R:** Authorization to Purchase One 2019 Ford F250 Truck from Landmark Ford, Inc. for \$36,613.00 (SH 3/27/19 COW 4/9/19 12/0) CS
- I. **RESOLUTION 19-039-R, 19-040-R, 19-041-R, 19-042-R, 19-043-R, 19-044-R, 19-045-R:** Requesting permits from IDOT for closure of various roadways for 2019 special events (GH 4/2/19 COW 4/9/19 12/0) CS
- J. **ORDINANCE 19-29:** Declaring surplus property (SH 4/3/19 COW 4/9/19 12/0) CS
- K. **RESOLUTION 19-036-R:** Authorizing the Purchase of Three (3) Police Department Patrol Vehicles for \$101,775. (SRM 3/14/19 COW 4/9/19 12/0) CS
- L. **RESOLUTION 19-046:** Approving the Final Plat of Subdivision for Prairie Commons First Re-Subdivision (DMR 4/4/19 COW 4/9/19 13/0) CD
- M. **RESOLUTION 19-048-R:** Authorizing a Change Order for the 2019 Sidewalk and Curb Replacement Program with Schroeder & Schroeder, Inc. for \$35,000. (CB 4/1/19 COW 4/9/19 13/0) CS
- N. **RESOLUTION 19-054-R:** Authorizing execution of an agreement with the Archon Construction Company for an amount not to exceed \$179,041 to perform Directional boring for Lorlyn Apartments and 2401 Hawks Drive (RB 4/5/2019 COW 4/9/19 13/0) PU

Motion by Ald. Atac, seconded by Ald. Stark, to approve the Consent Agenda as presented. Motion carried 14 yea/ 0 nay/ 0 absent.

7. MATTERS FROM THE PUBLIC: (For items NOT on the Agenda)

Former alderman Victor Deitz invited the public to attend the Valley Sheltered Workshop annual pancake breakfast on Sunday, May 5, from 7:30 am to noon at 325 Main Street. The event will include raffles and gift baskets.

8. MAINSTREET

Director Chris Faber said the first Second Fridays event of the year required some adjustments due to the harsh weather. Several businesses participated and reported a successful night. The pop-up craft market was moved indoors to the Newton House, along with a few other groups that had planned to be outside. The space worked well for the event. The Downtown Egg Hop is this Saturday, and volunteers are still needed, especially for crossing guards to help children and

families safely move through downtown. MainStreet is preparing for the 24th annual Farmers Market that kicks off in June, along with the Well Batavia Expo and Race to Market 5K. The market will feature more than 35 small businesses each week along with the monthly Artisan Collective.

Next week is Historic Preservation Week, and events will be held each day, culminating in the April 27 historic walking tour, which will cost \$8/person.

Registration for the Race to Market 5K is now open online.

Kurt Hageman, board member, addressed the Council on behalf of MainStreet. He noted this is his second time serving on the board after almost eight years. At that time, he said they were excited to get almost 500 people at the block party; now, it attracts more than 3,000 attendees. For the first Cocktails in the Park, they were concerned about fitting people on Clark Island; now, the event has become a premier summer gathering. People come from other communities just to attend our Farmers Market. He noted that MainStreet is almost addicting, and appreciates the way the city and the community get behind their events. He added MainStreet is extremely grateful for the city's financial support, and he's excited to see how much more they can grow.

Ald. Brown thanked Mr. Hageman for the work MainStreet does. He said he is a strong supporter, and he recognizes the success of the organization depends on the many volunteer hours donated.

9. PROCLAMATION: Arbor Day to Gary Holm (SH 4/10/19)

Ald. Atac read the proclamation in honor of Arbor Day. Ald. Brown presented it to Director Holm, sharing the city's appreciation for all he and his department do, including Scott Haines and the Tree Commission. Director Holm noted that this proclamation helps the city achieve its Tree City USA designation. In the past year, the City Council has approved two additional staff members, allowing the city to depend less on contractors and be able to spend more time tending to our urban forest.

**Motion by Ald. Atac, seconded by Ald. Stark, to approve the proclamation as presented.
Motion carried 14 yea/ 0 nay/ 0 absent.**

10. RESOLUTION 19-049-R: Authorization for Creation of a City of Batavia Gateway Improvement Program (CA/LN 4/11/19 COW 4/9/19 13/0) CD

Economic Development Consultant Chris Aiston explained that the resolution would create an economic improvement tool to benefit companies at the gateways to the city that are just beyond TIF districts. It would be funded with \$150,000 of \$300,000 allocated to the city from the Community Development Assistance Program grant from the state. The funds would be granted as appropriate until they run out. The program incentives private investment outside the TIF districts.

Ald. Stark noted that businesses could get up to \$20,000 in matching grant funds to spruce up their buildings and make the gateways to Batavia more attractive.

Mr. Aiston said they have added a fifth designated gateway, on South River Street. The city will send letters to commercial property owners in all gateway areas with a link to the information on the city's website. There is no cut-off date; grants will be issued as requests come in.

Ald. Stark said this is an exciting new program, and she hopes the funds can be spent soon.

Ald. Meitzler asked what is being done with the remaining state grant funds. Mr. Aiston noted the money may be put in to the pending chalet program, which would involve four to six seasonal, 150-square-foot chalets/shops along River Street near the Larson-Becker property. A contingent of city employees will be traveling to Muskegon to see their chalet program firsthand.

Ald. Brown noted that none of the money will be spent without coming back to City Council for approval.

Mr. Aiston shared background about the initial grant received. The CDAP grant was federal money awarded by the state that was required to be spent on certain types of projects. In 2016, then-Gov. Rauner then announced that the grant money needed to be spent without restrictions, so it freed up the funds to be used for these purposes. The funds are not part of the city budget and do not involve taxpayer money.

**Motion by Ald. Stark, seconded by Ald. Meitzler, to approve the resolution as presented.
Motion carried 14 yea/ 0 nay/ 0 absent.**

11. RESOLUTION 19-033-R: Authorizing Execution of the Contract with Performance Construction & Engineering, LLC for the 2019 Ward 1 Storm Sewer Reconstruction – Phase 2 for an amount not-to-exceed \$1,443,712.60. (TG 4/2/19 COW 4/9/19 13/0) CS

Ald. Wolff introduced the item related to a contract for engineering of the 2019 storm sewer Ward 1 project, which is intended to reduce damage caused by recurring flooding. He noted that all attempts would be made to keep the dust down during construction.

**Motion by Ald. Wolff, seconded by Ald. Salvati, to approve the resolution as presented.
Motion carried 14 yea/ 0 nay/ 0 absent.**

12. RESOLUTION 19-034-R: Authorizing execution of Task Order #3 for Construction Engineering with Baxter & Woodman, Inc. for an amount not-to-exceed \$108,645.00. (TG 4/2/19 COW 4/9/19 13/0) CS

Ald. Wolff noted this resolution was also related to the Ward 1 storm sewer project.

**Motion by Ald. Wolff, seconded by Ald. Salvati, to approve the resolution as presented.
Motion carried 14 yea/ 0 nay/ 0 absent.**

13. RESOLUTION 19-050-R: The construction Contract for the 2019 Stream Restoration: Mahoney Creek Tributary at Woodland Hills & Mahoney Creek at Wilson Street with C&H Excavating, Inc. in the amount not-to-exceed \$248,029.10 (AP 4/5/2019 COW 4/9/19 13/0) CS

Ald. Wolff introduced the item relating to the east side Mahoney Creek area in order to control erosion and stabilize infrastructure in the area of the creek. Bids were requested, and this company provided the best bid.

**Motion by Ald. Wolff, seconded by Ald. Salvati, to approve the resolution as presented.
Motion carried 14 yea/ 0 nay/ 0 absent.**

14. RESOLUTION 19-051-R: Authorizing execution of Task Order #5 for Construction Engineering Services with Engineering Resource Associates in the amount not-to-exceed \$23,661.00 (AP 4/5/19 COW 4/9/19 13/0) CS

Ald. Wolff noted this resolution was for work related to the Mahoney Creek project.

**Motion by Ald. Wolff, seconded by Ald. Stark, to approve the resolution as presented.
Motion carried 14 yea/ 0 nay/ 0 absent.**

15. RESOLUTION 19-052-R: Authorizing Execution of a One-Year Renewable Contract for 2019 Brush Collection Services with Kramer Tree Specialists, Inc. for \$219,912.00 (SH 4/3/19 COW 4/9/19 10/3) CS

Ald. Wolff introduced the item related to brush collection services to 7,700 single-family sites in Batavia. The city initially planned to seek bids to service all of the Tri-Cities, but ultimately decided to ask for separate bids instead. Two bids were received. While Kramer Tree Specialists was a few cents higher per unit, the costs for major cleanup were substantially less. First pickup will be May 13 on the east side, and the west side would be the following week.

Ald. Brown suggested the city consider moving the service up earlier in the season. Yesterday's storm could have caused some damage and brought some limbs down that would need to be removed. Ald. Atac mentioned that July and August tend to be slow months for brush collection, and perhaps the company could do fewer pickups in mid-summer to allow for an earlier start.

**Motion by Ald. Chanzit, seconded by Ald. Stark, to approve the resolution as presented.
Motion carried 11 yea/ 3 nay/ 0 absent.**

16. ADMINISTRATOR'S REPORT

Administrator Newman shared that the recent spring snow caused issues covering up some of the traffic signals on southbound lanes. Director Holm contacted Mead, the contractor that installed the lights. The signals on Randall Road are in Kane County jurisdiction, but the Island/Wilson Street signal is controlled by Batavia. The city will explore using another lens cover option that would help avoid occlusion, especially when the light is red. Perhaps if the lens cover is successful, they could be used as an example across the region to make traffic signals safer.

Tomorrow night's COW at 7 pm has a light agenda, but will include discussion of the Ride in Kane program and a first quarter update on the Strategic Plan.

Staff and MainStreet will visit Muskegon in June to tour their chalets, which have doubled in numbers, with several of the businesses moving into permanent locations.

The Raising Cane's Restaurant building permit was received and will be distributed for staff review. Both Kohl's and Target have submitted permits for interior renovation. Staff is reviewing permits that will allow the Kane County Office of Community Reinvestment to relocate from various sites in Kane County to 143 First Street. The proposed Riverside Pizza Restaurant at 142 W. Wilson is nearly complete.

Public Works is approving a lot of contracts for the construction season. The Deerpath and Main Street reconstruction project begins this week. The sidewalk replacement program has begun. Concrete poles downtown are being replaced. The Ward 1 sewer construction project and Mahoney Creek project are on schedule for a spring start.

Auditors are onsite working with the Finance Department since April 8. All department members have been busy pulling requested documentation.

Batavia Police Department and Batavia Fire Department 2018 annual reports have been posted online, and hard copies have been delivered to all City Council members.

Several Special Olympics events are coming up:

- Special Olympics Spring Games – Sunday, May 5, 8 am to 5 pm at Marmion Academy
- Cop on a Rooftop Fundraiser – Friday, May 17, 5 am to 10 am at both Dunkin Donuts locations
- Special Olympics Summer Games – Friday, June 7, through Sunday, June 9, at Normal West High School

Final interviews for the Communications Coordinator position are being conducted this week.

17. COMMITTEE REPORTS

Ald. Atac said the Rides in Kane program contract renewal will be on the COW agenda, along with the Strategic Action Plan.

Ald. Stark said on next week's COW is amending a planned development overlay district and approval a final plat of subdivision related to the Habitat for Humanity project.

18. OTHER BUSINESS

None.

19. MAYOR'S REPORT

Ald. Brown thanked Ald. Chanzit for gifting him with his own copy of Roberts Rules of Order.

20. ADJOURNMENT

Motion by Ald. Salvati, seconded by Ald. Stark, to adjourn the meeting. Motion carried by voice vote.

The City Council meeting adjourned at 8:12 pm.

Minutes prepared and submitted by Ellen Posledni, City Clerk, April 30, 2019.