

**MINUTES**  
**March 19, 2019**  
**Committee of the Whole**  
**City of Batavia**

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Brown called the meeting to order at 7:00pm.

**1. Roll Call**

**Members Present:** Chair Brown; Ald. Russotto, Atac, Stark, Wolff, Salvati, O'Brien, Callahan, Meitzler, Malay, Uher, Cerone

**Members Absent:** Aldermen Chanzit and McFadden

**Also Present:** Mayor Schielke (entered at 7:07pm); Chief Eul, Batavia Police Department; Chief Deicke, Batavia Fire Department; Laura Newman, City Administrator; Gary Holm, Director of Public Works; Scott Buening, Director of Community Development; Wendy Bednarek, Director of Human Resources; Jeff Albertson, Building Commissioner; Byron Ritchason, Wastewater Division Superintendent; and Jennifer Austin-Smith, Recording Secretary

**2. Reminder: Please speak into the microphone for BATV recording**

**3. Approve Minutes for February 26, 2019 and March 12, 2019**

**Motion:** To approve minutes for February 26, 2019 and March 12, 2019

**Maker:** Stark

**Second:** Uher

**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.

**4. Items Removed/Added/Changed**

There were no items to be removed, added or changed.

**5. Matters from the Public (For Items NOT on the Agenda)**

There were no matters from the public for items not on the agenda.

**6. Monthly Wastewater Treatment Facility Update**

Scott Trotter presented on the monthly Wastewater Treatment Facility Update that included the following information:

- Phase I Rehabilitation
- Project Photos

- 90% Estimated Progress
- Change Orders are 1.40%
- Project Schedule
  - Substantial Completion by April 21<sup>st</sup>
  - Final Completion in June 2019

**7. Ordinance 19-02: Establishing Special Service Area Number 65 for Barkei Farms P.D. Subdivision Phases I, II, & III (JLS 3/14/19) CD**

Stark overviewed the memo.

**Motion:** To recommend to City Council approval of Ordinance 19-02: Establishing Special Service Area Number 65 for Barkei Farms P.D. Subdivision Phases I, II, & III  
**Maker:** Cerone  
**Second:** Salvati  
**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.

**8. Ordinance 19-22: Annexing 320 Ellen Lane (SCB 3/12/19) CD**

Stark overviewed the memo for all of the islands to be annexed into the City: Ordinance 19-22, Ordinance 19-23, and Ordinance 19-24. Mayor Schielke noted that the census is coming up and having an accurate count of residents of Batavia is very important.

**Motion:** To recommend to City Council approval of Ordinance 19-22: Annexing 320 Ellen Lane  
**Maker:** Meitzler  
**Second:** Uher  
**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.

**9. Ordinance 19-23: Annexing 3S102 Wagner Road (SCB 3/12/19) CD**

**Motion:** To recommend to City Council approval of Ordinance 19-23: Annexing 3S102 Wagner Road  
**Maker:** Wolff  
**Second:** Salvati  
**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.

**10. Ordinance 19-24: Annexing 2S396 and 2S420 S Raddant Road (SCB 3/12/19) CD**

**Motion:** To recommend to City Council approval of Ordinance 19-24: Annexing 2S396 and 2S420 S Raddant Road  
**Maker:** Malay  
**Second:** Uher  
**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.

**11. Resolution 19-035-R: Authorization to Purchase Truck Equipment in the Amount of \$212,619.00 from Monroe Truck Equipment (SH 3/13/19) CS**

Wolff overviewed the memo. Holm reported that both chassis were purchased in 2018. We will still need to purchase another chassis.

**Motion:** To recommend to City Council approval of Resolution 19-035-R: Authorization to Purchase Truck Equipment in the Amount of \$212,619.00 from Monroe Truck Equipment

**Maker:** Callahan

**Second:** Malay

**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.  
CONSENT AGENDA

**12. Annual Report: Human Resources/PD/FD**

Bednarek presented the Human Resources annual report utilizing a PowerPoint presentation. The presentation included the following:

- Collective Bargaining Agreements
- Human Resources Demographics – What We Do
- 2018 General Information
- 2018 Accomplishments
- 2019 Future and Ongoing Projects
- Compensation Study, City of Batavia, IL Market Study
  - Will be posted on the City's website
  - Study background
  - Market Study Objectives
  - Salary Survey Methodology: Benchmark Jobs, Comparable Cities/Towns
  - Summary of Salary Data Comparisons
  - Overall, the City is 10.59% above the market in actual pay, which should be considered as competitive
  - Summary of Salary Data Comparisons – Structure
    - City is considered as highly competitive
  - Recommendations
  - On-Going Recommendations

Chief Eul presented on the Batavia Police Department annual report utilizing a PowerPoint presentation that included the following:

- Calls For Service (CFS) and Traffic Stop Comparison
- Part 1 Crimes graph
- Part 2 Crime Offenses graph
- Opioid Statistics graph
- Overweight Truck Permits
- Truck Enforcement Activities
- Unwanted Medication Disposal Program
- Personnel Overview

- Traffic Crash Breakdown, Total Accidents by Year
- Private Property vs. Roadway Crashes
- Pedalcyclist/Pedestrian Crashes
- Top Crash Locations
- In Progress/Completed Activities

Chief Deicke presented on the Batavia Fire Department annual report utilizing a PowerPoint presentation that included the following:

- First Half of 2018 (EMS Calls, Fire Calls)
- Calls by Type
- Lift Assists
- Fire Loss for 2018
- 2018 Budget
- Grant Status (FEMA)
- 2019 Tri-City Ambulance
- Average Concurrent Calls Per Day/Average Concurrent Calls Per Day Projected Graphs

### **13. Project Status**

Newman reported on the following:

- These were the last of the annual presentations. Each presentation would be posted on the web along with the date presented to the COW.
- The water in City of Batavia has won the best tasting water in the State of Illinois tasting competition contest at the Illinois section of the American Waterworks Association
- Restaurant Madness Week is being held now
- Early Voting is going on this week and next week at City Hall

### **14. Other**

Russotto received phone calls about Immanuel Lutheran and ice build up. Holm stated that the ice build up is due to their parking lot and drainage. Scott Haines and our engineering department are working with them.

Atac asked about bond requirements for the City of Batavia. Albertson stated that there are bond requirements for driveway work. There is an option to purchase a larger bond that applies to all projects for the entire year.

Holm announced that April 9<sup>th</sup> is the Prairie State Lobby Day. He invited the COW and noted that he has to register by the end of the week so please let him know if anyone is planning to attend.

O'Brien asked about the status of the State Income Tax LGDF. Mayor Schielke stated that there are no updates on this right now.

### **15. Executive Session: Potential Litigation**

**Motion:** To enter into Executive Session for the purpose of potential litigation

**Maker:** O'Brien  
**Second:** Meitzler  
**Voice Vote:** 12 Ayes, 0 Nays, 2 Absent  
Motion carried.

The Committee entered into Executive Session at 9:09pm and exited at 9:37pm.

**16. Adjournment**

There being no other business to discuss, Chair Brown asked for a motion to adjourn the meeting at 9:37pm; Made by Salvati; Seconded by O'Brien. Motion carried.

Minutes prepared and submitted by Jennifer Austin-Smith, Recording Secretary, on March 30, 2019.