

MINUTES
February 12, 2019
Committee of the Whole
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Brown called the meeting to order at 7:00pm.

1. Roll Call

Members Present: Chair Brown; Ald. Russotto, Atac, Stark, Chanzit, Wolff, Salvati, Callahan, Meitzler, Malay, Cerone, McFadden

Members Absent: Aldermen O'Brien and Uher

Also Present: Mayor Schielke; Laura Newman, City Administrator; Gary Holm, Director of Public Works; Peggy Colby, Director of Finance; Scott Buening, Director of Community Development; Chris Cudworth, Communications Coordinator; and Jennifer Austin-Smith, Recording Secretary

2. Reminder: Please speak into the microphone for BATV recording

3. Approve Minutes for January 15, 2019

Motion: To approve minutes for January 15, 2019

Maker: Stark

Second: Malay

Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

4. Items to be Removed/Added/Changed

The Communications Report, presented by Communications Coordinator Chris Cudworth, was added to the agenda.

5. Matters From the Public (For Items NOT on the Agenda)

There were no matters from the public for items not on the agenda.

6. Consent Agenda:

(The Consent Agenda is made up of items recommended by city staff that requires recommendation to the full City Council by the COW. This agenda is placed as a separate item on the COW agenda. The items on the Consent Agenda are usually minor items, already budgeted, standard non-policy activities or outgrowths of earlier meetings and are voted on as a "package" in the interest of saving time on non-

controversial issues. However, any council member may, by simple request, have an item removed and placed on the “regular” agenda.)

- a. **Resolution 19-019-R: Authorizing Execution of a One-Year Renewable Contract with W.A. Management for 2019 East Side Property Maintenance (SH 2/5/19) CS**

Motion: To recommend to City Council approval of the Consent Agenda as presented
Maker: Stark
Second: Malay
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

7. Ordinance 19-05: Annexing and Zoning Parts of Main Street and Deerpath Road Right-of-Way (SCB 1/14/19) CDC

Stark summarized the memo.

Motion: To recommend to City Council approval of Ordinance 19-05: Annexing and Zoning Parts of Main Street and Deerpath Road Right-of-Way
Maker: McFadden
Second: Malay
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

8. Resolution 19-012-R: Authorizing Kane County 2019-Community Development Block Grant Application (SCB 2/5/19) CDC

Stark summarized the memo.

Motion: To recommend to City Council approval of Resolution 19-012-R: Authorizing Kane County 2019-Community Development Block Grant Application
Maker: Malay
Second: Cerone
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

9. Resolution 19-014-R: 2018 Tax Abatements (LP 2/4/19) GS

Atac reported that this resolution is for the General Obligation Bonds for the Fire Station, which we are going to abate with sales tax. Chair Brown asked how many years are left on the Fire Station. Colby answered we have until 2025.

Motion: To recommend to City Council approval of the Resolution 19-014-R: 2018 Tax Abatements
Maker: Atac
Second: McFadden
Voice Vote: 12 Ayes, 0 Nays, 2 Absent

Motion carried.

10. Resolution 19-015-R: 2018 Tax Abatements (LP 2/4/19) GS

Atac reported that this resolution is for the IEPA refunding and the City will abate with water/sewer revenue.

Motion: To recommend to City Council approval of the Resolution 19-015-R: 2018 Tax Abatements
Maker: Malay
Second: Stark
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

11. Resolution 19-016-R: 2018 Tax Abatements (LP 2/4/19) GS

Atac reported that this resolution is for electric refunding and we will use the electric revenue as a source for abatement.

Motion: To recommend to City Council approval of the Resolution 19-016-R: 2018 Tax Abatements
Maker: Malay
Second: Salvati
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

12. Resolution 19-017-R: 2018 Tax Abatements (LP 2/4/19) GS

Atac reported that this is for drainage for the CF Capital and would come out of the General Fund.

Motion: To recommend to City Council approval of the Resolution 19-017-R: 2018 Tax Abatements
Maker: Malay
Second: Cerone
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

13. Resolution 19-021-R: Authorizing for an Amount Not to Exceed \$98,680.57 to Purchase Cisco Networking Equipment's for Upgrading City's Supervisory Control and Data Acquisition (SCADA) System for Electric, Water and Wastewater Utilities (RB 2/8/2019) PU

Chanzit overviewed the purchase with the Committee.

Motion: To recommend approval of Resolution 19-021-R: Authorizing for an Amount Not to Exceed \$98,680.57 to Purchase Cisco Networking Equipment's for Upgrading City's Supervisory Control and Data Acquisition (SCADA) System for Electric, Water and Wastewater Utilities
Maker: Chanzit

Second: Meitzler
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

14. Project Status

Chris Cudworth discoursed the Communications Annual Report utilizing a PowerPoint presentation with the Committee of the Whole (COW). After the presentation, Newman asked the COW for any feedback/suggestions for the Communications position. The following was requested from the COW:

- Highlighting what the City employees are doing. For example, ride-along footage/details.
- Waste Water Treatment Plant and water treatment process information.
- Information regarding the dam and the City's responsibilities for the dam.
- Bike safety information and safe bike routes.
- Website statistics, notably after the website is redone.

Newman reported on the following:

- City monument sign design options will be presented to the COW in the very near future.
- Staff and Bike Commission will get together this Friday to create an educational campaign for bike safety.
 - Safe routes to ride/Best paths
 - Way-finding in collaboration with Batavia MainStreet
- Newman met with Park District last week. St. Charles did tremendous work with a local foundation on the riverfront planning. We will meet with the representatives from that foundation and discuss their experience.
- There was a meeting here on Monday sponsored by Batavia MainStreet who brought in a consultant from the national MainStreet organization regarding a transformation plan for our downtown district. Chris Favor, Batavia MainStreet, will address the process and the results from that process with the COW.
- Future annual update reports from our department heads is as follows:
 - 2-26-19: Finance and Information Systems Department
 - 3-5-19: Public Works Department
 - 3-12-19: Community Development and Economic Development
 - 3-19-19: Human Resources and Police and Fire Department.

15. Other

Atac asked about the Prairie State Lobby Day and what they will be lobbying about. Holm answered that a position statement has not been received but will be distributed to the COW once received.

Chair Brown asked Scott Buening about the Old Avenue Chevy property. Buening answered that the proposal would be reviewed at the 2-20-19 Plan Commission meeting and will be a public hearing. The proposal is to divide the former Old Avenue Chevy into four parcels. One of the parcels would be made into a fast food restaurant titled 'Raising Canes'. Another out lot would provide driveway access and the other out lot is to be determined. Kensington Development is the developer.

Mayor Schielke discussed with the Committee how he is noticing public interest in condos as a desired housing style for Batavia. He gave the example of Fermi Lab and the need for condo-style temporary housing for visiting scientists.

Callahan overviewed an article from 'Strong Towns' regarding low cost pop-up shops in Muskegan, Michigan. He asked if there would be support in directing Anthony Isom at a Main Street level to explore this idea for our City. The consensus of the Committee was in favor of this and directed Anthony Isom to bring this to Batavia MainStreet. Callahan stated that he would send the 'Strong Town' article to everyone.

16. Adjournment

There being no other business to discuss, Chair Brown asked for a motion to adjourn the meeting at 8:44pm; Made by Salvati; Seconded by Meitzler. Motion carried.

Minutes prepared and submitted by Jennifer Austin-Smith, Recording Secretary, on February 15, 2019.