

CITY OF BATAVIA

DATE: September 6, 2019
TO: Committee of the Whole - CS
FROM: Scott A. Haines, Public Properties & Services Superintendent
SUBJECT: Resolution 19-100-R: Budget Amendment for Public Works and Government Center Interior Remodeling for \$98,000.00
Resolution 19-099-R: Authorization to Execute Contract with BCB Carpentry and Contracting LLC for Public Works and Government Center Interior Remodeling for \$194,500.00

Summary

During the budget process last year it was planned to add office space for our field crews, move the sign shop, and move an employee from an interior office space to the sign shop so we could open up that space for a first-floor conference room. In planning these projects, we also wanted to address the awkwardly laid out reception/customer service counter area and lack of security for our staff. This building was built in 1987 and there have only been offices added to the second floor since it was built.

Within the scope we plan to do three projects at Public Works and one at the Government Center. The project on the first floor of the Public Works facility, as described above, would add expand the interior shop offices for crews and remove a few walls on the second floor where one of our administrative support staff members sits in a hallway. The employee's workstation will be moved approximately 6' farther away from the top of the stairs. While the employee will still be technically in the hallway, the use of appropriate office furniture can be used to create good working space.

The project at City Hall will specifically deal with an egress issue for life safety. We will be removing the glass wall and doors from the mail room wall behind the receptionist to install a solid wall with the appropriate door and hardware to resolve the egress issue.

The original scope at Public Works was expanded to deal with the lack of security and lack of a service counter for use by all divisions housed at Public Works. We budgeted a combined amount of \$86,000.00 among the Public Works divisions for the projects of which about \$10,000 was expended on architectural services for plans and specifications. The cost of the City Hall portion was budgeted separately for \$20,500.00, and the remainder of the cost would be \$174,000.00 for the projects at Public Works. We are requesting a budget amendment for a total of \$98,000.00, which would equal \$24,500.00 from Street, Electric, Water/Sewer, and Engineering Divisions that would allow completion of these improvements per the bid.

The low bid of \$194,500 from BCB Carpentry and Contracting LLC of Batavia exceeds the budgeted amount of \$98,000.00, so a budget amendment would be needed in order to proceed with execution of a contract.

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Remaining budget	\$76,000.00
City Hall actual bid amount	\$20,500.00
PW Budget Amendment	\$98,000.00
Total project	\$194,500.00

Motions

1. Approve Resolution 19-100-R authorizing a Budget Amendment to increase Public Works budgets by \$98,000.00
2. Approve Resolution 19-099-R authorizing execution of a contract with BCB Carpentry and Contracting LLC of Batavia, Illinois, for the Public Works and Government Center interior remodeling in the amount of \$194,500.00

**CITY OF BATAVIA
RESOLUTION 19-100-R**

**BUDGET AMENDMENT FOR THE FUNDING OF
PUBLIC WORKS AND GOVERNMENT CENTER INTERIOR
REMODELING IN THE AMOUNT OF \$98,000.00**

WHEREAS, the City of Batavia has determined that it is appropriate to set aside capital project funds for City Hall and Public Works Facility improvements; and

WHEREAS, \$86,000.00 was included in the 2019 budget for this purpose; and

WHEREAS, funds are available for such an amendment; and

WHEREAS, bids were publicly solicited for the project and the lowest bid exceeded the budgeted funds by 98,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Batavia, Kane and DuPage Counties, Illinois that the fiscal year 2019 Budget for Accounts 10-45-6315, 10-16-6315, 21-64-6315, and 30-73-6315 be increased in the amount of \$24,500.00 each to fully fund the Public Works and Government Center Interior Remodeling.

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, on the 16th day of September, 2019.

APPROVED by me as Mayor of said City of Batavia, Illinois, on the 16th day of September, 2019.

Jeffery D. Schielke, Mayor

CITY OF BATAVIA, ILLINOIS RESOLUTION 19-100-R

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Salvati				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Knopp				
5	Uher					Beck				
6	Cerone					Russtto				
7	McFadden					Miller				
Mayor Schielke										
VOTE:		Ayes	0 Nays	Absent		0 Abstention(s) counted as	_____			
Total holding office: Mayor and 14 aldermen										

ATTEST:

Ellen Posledni, City Clerk