CITY OF BATAVIA

MEMO TO: City Council

FROM: Daniel M. Eul
Chief of Police

DATE: September 7, 2018

SUBJECT: Class F Liquor License Application for the 2018 "Oktoberfest" hosted by the Batavia Main Street to be held at 0-200 blocks of River Street, Batavia Illinois (October 5 through October 7, 2018)

The Batavia Police Department has reviewed the most recent investigation and background check to determine whether Batavia Main Street, represented by Executive Director Chris Faber and Special Events Director Cathy McNally, might be suitable to receive an Outdoor Class F Liquor License (Not-for-Profit) with Live Entertainment in the City of Batavia to operate a beer garden for their annual community event (Oktoberfest) in the 0-200 block of N. River Street on the dates listed above. Liquor service will run from 4:30 - 10 pm on Friday, 10/5, 11 am -10 pm on Saturday, 11/6, and noon – 5 pm on Sunday, 11/7. Batavia Main Street will provide staff at all points of entry/exit to ensure alcoholic beverages are contained within the event area during service hours and officers from the Police Department will be dedicated to the event to maintain security.

All necessary documents and local fees pertaining to this license application have been received from the applicant .We have found no problems which would preclude the corporation or executive director from receiving a temporary liquor license as of this date. It should be noted that Batavia Main Street has requested the license fees be waived.

I would ask that this be put on the City Council Agenda on September 17, 2018 for approval. Should you have any questions in this regard, please contact me.

Copy to: Liquor File
L. Newman, City Administrator
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D/C Mazza
J. Kaluzny
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