

MINUTES
April 23, 2018
Historic Preservation Commission
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

1. Meeting Called to Order

Chair Hagemann called the meeting to order at 5:30pm.

2. Roll Call

Members Present: Chair Hagemann; Vice-Chair Roller; Commissioners Bus, Sullivan (entered at 5:44pm), and Sherer

Members Absent: Commissioner Hohmann

Also Present: Jeff Albertson, Building Commissioner; Jennifer Austin-Smith, Recording Secretary

3. Approval of Minutes: April 9, 2018

Motion: To approve the minutes from April 9, 2018

Maker: Roller

Second: Sherer

Voice Vote: 4 Ayes, 0 Nays, 2 Absent
Motion carried.

4. Items to be Removed, Added or Changed

There were no items to be removed, added or changed.

5. Matters From the Public (for items not on the agenda)

There were no members from the public to address the Commission.

6. COA Review: 139 South Batavia Avenue – Projecting Sign (Jason DeCarlo, Applicant)

Jason DeCarlo, 139 South Batavia Avenue, addressed the Commission. He explained that he is applying for a projecting sign for his salon/spa. A picture of the proposed sign was displayed and a photo of the building was distributed for the Historic Preservation Commission (HPC) to view. Bus noted that this building is considered significant. DeCarlo explained that the solid aluminum sign would be 24x36 with a 48" wide beam. The sign would be centered above the entrance and 12ft above the sidewalk. Albertson stated that the sign size meets code and the code states that there needs to be at least a 10ft clearance from the sidewalk. DeCarlo noted that the sign would be bracketed in place so that the wind would not damage the sign and there would be no noise or excessive movement. Albertson suggested having the sign installed in the mortar joints, not the brick.

The HPC discussed the proposed sign. Sherer expressed concern with the size of the sign. Roller stated that she would have liked to have an illustration showing exactly where the sign would be put in place. Bus stated that he understands the need for a projecting sign on that particular street and he supports it but he was concerned that this may bring more of this type of signage. Hagemann stated that this type of signage would enhance the building and he would welcome more of this type of signage. Sullivan entered the meeting at 5:44pm and the HPC members recapped what was discussed thus far with Sullivan.

Motion: To accept the COA as submitted with the sign mounted in mortar joints and not brick
Maker: Roller
Second: Bus
Roll Call Vote: **Aye:** Roller, Hagemann, Sherer, Bus, Sullivan
Nay: None
5-0 Vote, 1 Absent, Motion carried.

7. Updates:

1. 7 East Wilson Street – Historic Inspection
2. Anderson Block Building – Masonry Maintenance
3. Significant Historic Building Inspection Program
4. 10/12 North River Street – Historic Inspection
5. 227 West Wilson Street – Historic Inspection
6. 129 South Batavia Avenue – Historic Inspection
7. 8 North River Street – Historic Inspection
8. 16 East Wilson Street – Historic Inspection
9. Certified Local Government

Albertson stated that the buildings on this list are either in the adjudication or inspection process. Albertson stated that the application for the Certified Local Government is being worked on. He announced that 10/12 North River Street would be coming before the HPC for window replacement at the first HPC meeting in May.

8. Other Business

The Driehaus Award application deadline is June 1, 2018. Hagemann stated that he would begin working on the application.

9. Adjournment

There being no other business to discuss, Chair Hagemann asked for a motion to adjourn the meeting at 5:48pm; Made by Sullivan; Seconded by Roller. Motion carried.